



2014

ASICS LA Marathon

Ham Radio Communications  
Manual

**Greg Powell, KD6AIS**  
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## RACE TIMES

Handcycles	6:50 AM
Wheelchairs	6:55 AM
Elite Women	7:10 AM
Elite Men/Marathon	7:25 AM

### WELCOME

To the 2014 ASICS LA Marathon. Thank you for taking the time to volunteer your services as an Amateur Radio Operator for this exciting event. The contribution that amateur radio operators make to the marathon cannot be replaced and is appreciated by all involved with the marathon. So that we all operate on the same set of guidelines, please take a few minutes to read over all of the notes provided on the pages that follow. Be sure to bring this manual with you on race day as it contains information that you will need. Please enjoy yourself and thank you for your participation.

Greg Powell, Communications Coordinator.

### GENERAL COMMUNICATIONS NOTES

The following are general operating notes for all Amateur Radio Operators participating in the ASICS LA Marathon.

### STAYING AT YOUR POST

It is imperative that you stay at your post until released by net control. If there are two operators at your location, one should *always* remain in place. If you are the only operator, check with your mile captain or your contact point before your *'temporary absence'*. If you *NEED* to take a relief stop, keep it short and report back to your contact point as soon as you return to your post. While on break, remain in radio contact with net control.

### MEDICAL ADVICE

AT NO TIME IS ANY AMATEUR RADIO OPERATOR TO GIVE MEDICAL ADVICE, NO MATTER HOW SMALL, TO ANYONE!. We are here to provide communications ONLY. No matter what your background or experience, no information other than questions and responses to and from medical teams are to be given to runners or spectators. California Hospital Medical Center is very adamant about us NOT providing medical or first aid advice of any type to anyone. Keep us out of trouble and go through them for EVERYTHING, even if the channel is congested!

### EMERGENCY REPORTS

When reporting any emergency or any problem on

the course, Please KNOW the EXACT location of the problem. The paramedics do not know where 'mile 19' is. They need EXACT street addresses or geographical references. 'The runner is down 300 feet west of the intersection of 6<sup>th</sup> & La Brea'. There are enough geographic references and street signs that will enable you to give exact location reports. DO NOT BEGIN A CALL UNTIL YOU KNOW EXACTLY WHERE THE PROBLEM IS. If you do other wise, you could jeopardize the person's well being by your lack of precision and delays in getting that information to the paramedics. They will not roll to a location until they have a specific location to send their truck. Remember, "I have a runner down at mile 19" IS NOT ACCEPTABLE. "I have a runner down at mile 19, 5742 6<sup>th</sup> Street is the closest address to his location" is what we need.

### ASSIGNMENTS

Assignments may be provided with this manual, with a separate cover letter or at the orientation meeting.

### RACE DAY

- The race will be held rain or shine. It rained like crazy one year and we were there! You will be on the course for a large number of hours, many will be around until 4:00pm.
- Bring any food or liquids that you will need to keep you going for the required assignment.
- Dress according to the weather and be prepared for the unexpected.
- Bring HTs and extra batteries for your hand helds.
- Bring a folding chair, food, beverage and what ever you may need to sustain yourself for the duration of your assignment.
- Bring a clipboard and writing material.
- Most mile markers will have portable toilets at them.
- Make sure that you **do not park on the course** or in a location that will block the course or access to driveways.
- **Absolutely** no unnecessary chatter on your assigned frequency.
- If you leave your post, take your radio with you at all times. If for some unforeseen reason you have to leave your radio, do not do so until you check out with net control.
- Your assignment is COMMUNICATIONS. This means that you are NOT required to help distribute water, pick up cups, unload trucks, etc. We need you by your radio at all times listening for a call and to the traffic on channel. We do not want the net control operator to have to call you more than once for a response! The course people have been told to not ask you for other than communications assistance, so DON'T VOLUNTEER to help in any other way!
- The key phrase that we will be living by is NON COMMUNICATION. This is to remind you that it is

absolutely essential that you keep your transmissions very short and to the point. Formulate what you are going to say BEFORE you call net control. If you go the whole race with only a check in and check out, you had a successful race. In the event that you do need to communicate, KEEP IT SHORT AND TO THE POINT.

- When the sag procession has passed your station and all is wrapped up at that location, inform net control that you are checking out and if there are any additional jobs that need filling at that point. If not, you are free to leave.
- Please stay clear of any other communications groups that are still in operation, especially net control, the medical tents and the runner dropout group.

### **CREDENTIALS**

Those working any position in the marathon are required to wear security credentials at all times. These are included in the mailing that this manual came in, or are provided separately.

### **PARKING**

Those in Net Control, Lead Vehicle Group and other Finish Line assignments will need to carpool into the finish area. There will be a limited number of parking spaces available for finish area parking.

### **DEATH OR DISASTER PLAN**

In the event that a runner suffers a major disabling injury or death during the ASICS LA Marathon, the following procedure should be enacted:

The ONLY persons authorized to speak to the media on the subject shall be Nick Curl. NO MEDICAL INFORMATION OF THIS TYPE SHOULD GO OVER RADIO. Use the radios to contact the person and request a personal meeting ie: "**Race Director, meet Dr. Cobble at [insert location] NOW**", or "**Dr. Cobble is needed at [insert location] NOW**".

**AT NO TIME IS ANY RADIO OPERATOR TO SPEAK TO THE PRESS REGARDING ANY INJURIES DURING OR AFTER THE MARATHON.** I cannot state this point enough. If asked by the press, defer their questions, do not give them any information such as "we handled XX runners with heat exhaustion", etc. This is a VERY SENSITIVE area and we are being trusted to keep this to ourselves at ALL times.

### **SHADOWS 1 & 2**

These shadows are located on the shadow net **but may show up on any net at any time requesting information.** Their requests are to be handled with **top priority.**

Shadow 2 is with Nick Curl, the Race Director and Shadow 1 is Greg Powell KD6AIS, Communications

Coordinator.

### **COMMUNICATIONS PROTOCOL**

The following procedures are to be in effect while operating on any of the nets for the ASICS LA Marathon. These procedures are intended to expedite communications, identification, and verification of participating stations. Please be prepared and familiarize yourself with the procedures listed below.

### **FCC REGULATIONS**

The FCC regulation 97.119(a) is as follows: Each amateur station, except a space station or telecommand station, must transmit its assigned call sign on its transmitting channel at the end of each communication, and at least every ten minutes during a communication, for the purpose of clearly making the source of the transmissions from the station known to those receiving the transmissions. In order for smooth, efficient communication and to be in compliance with FCC regulations, the following procedures will be used.

#### **Routine Traffic**

**Operator:** Control, Mile 10

**Control:** Go ahead 10

**Operator:** We have a downed runner report (include report quickly)

**Control:** Roger mile 10

**Operator:** Call Sign

**Control:** Call Sign

#### **Emergency Traffic**

**Operator:** Break, Break

**Control:** All stations standby for Emergency traffic, Go ahead double break

**Operator:** This is mile 10, we need medical assistance for a runner.

**Control:** Roger mile 10 (and any additional exchanges)

**Operator:** Call Sign

**Control:** Call Sign

It is important that we all remember that all communications on the net will go through Net Control. You may not be able to hear the other stations and this will prevent QRM on the frequency. When Net Control gives the net control call sign this will indicate that the frequency is clear. Please listen before transmitting. Only stations authorized to work the ASICS LA Marathon and using the proper procedure will be recognized by Net Control. Please be prepared to use the above procedure during the race. Remember that Amateur Radio is on display to the public. The way that we dress and the manner in which we conduct ourselves will be remembered long after the memories of our good deeds have faded away.

## NETS & FREQUENCY ASSIGNMENTS

The following table lists the nets that will be in operation and what bands will be required for each.

### **Net Control Operations & Info Net**

Captain: Greg Powell

### **Medical Net**

Captain: Ted Fukushima, N6ZZK  
 Freq: 440 MHz  
 PL:

### **Shadow Net**

Captain: Not Used  
 Freq: 440 MHz  
 PL:

### **Lead/ Bike Net**

Captain: Not Used  
 Freq: 440 MHz  
 PL:

### **Mile Net**

Captain: John Minger AC6VV  
 Freq : 144 MHz  
 PL:

### **APRS Net**

Captain: Not Used  
 Freq : 144 MHz [packet]  
 PL:

### **Tech Group**

Captain: Bob Dengler, NO6B  
 Freq : 440 MHz  
 PL:

## **GROUP CAPTAIN NOTES**

- The general communications notes pertain to ALL operators at the marathon.
- Plan on providing one backup radio and power supply
- Bring a clip lamp for each station for light.
- Bring a few short extension cords (abt 10 feet).
- **MAKE SURE THAT YOUR NET CONTROL OPERATORS BRING FOOD AND DRINK TO SUSTAIN THEM FOR THE ENTIRE TIME.**
- **MAKE SURE THAT THE PREVIOUS ITEM IS ATTENDED TO.**
- Setup will be Sunday MORNING – 4:00AM
- Antennas, COAX (at least 200 feet), rope, pushups and tie downs will be needed for each station.
- Extension cords
- Don't forget to enjoy yourselves.

## INSTRUCTIONS FOR ALL GROUPS

### MILE NET PURPOSE

- Provide a method for starting the course clocks in sync with the start of the race.
- Provide the Mile station captains with communications for coordination. You are also the eyes and ears of the marathon. Please report any

unusual incidents to net control.

- Report elite runner bib numbers and split times.
- Provide drop out information to net control.

**METHOD:** A ham operator will be assigned to each mile Aid station. The operators must make contact with the mile station captain and introduce themselves. Throughout the race it is imperative that you remain in contact with the mile station captain and that he/she knows where you are at all times. **DO NOT MAKE THEM HAVE TO LOOK TO FIND YOU!** Your automobile must be parked off the course and in a location that will not interrupt the conduct of the race. The ham radio operator will have to locate the position of the mile marker and station him/her self at that location.

For the start of the race, locate the person responsible for starting the mile clock and arrange for them to listen to your HT to start the clock in sync with the start of the race (main race only). Once this has been accomplished, report back to your mile captain.

We expect this net to be in operation from 0530 3/19/2014 to 1600 3/19/2014. Operators are expected to be on Station and ready for Roll Call at 0600.

The Net operation will be that of a controlled net. Only operators that are participating in the marathon will be recognized. All communications must be directed to the Net Control Operator. Stations that are not part of the event will be asked to QSY to another frequency. Operators are requested to monitor the net frequency during the entire time of the net operations.

### Medical Net

The Medical Net is exclusively for the support of field medical teams. Its primary function is dispatching ambulance transport of runners at the direction of the field teams. All other traffic is lower priority.

It is important that every operator be with his or her medical team and on net by 0530 race day. The best way to ensure this is to drive directly to your assignment.

When you arrive on site, record the street address and nearest cross street of your actual location. Your job is to provide communications for your medical team, not to be a radio at a mile marker. Introduce yourself to the team, especially the doctor, and make sure they know where to find you at all times.

Net Control will poll field teams on a regular basis. If you don't hear traffic for ten minutes, check your radio.

Please bear in mind that the Operations Control Center is generally chaotic on race day. Medical Net Control is not able to accommodate requests for water or other supplies, non-emergency runner transportation, lunch delivery, etc.

**Emergency Reports**

Report forms will be distributed to operators prior to Race Day. These forms are the basis of the Emergency Report Protocol (see below).

**Report Block Fields**

**Runner**

The runner's bib number. Male runners' bib numbers are all numeric. Female runners' bib numbers begin with the letter 'F'.

**Mile**

Your mile station.

**Location**

Street address with nearest cross street for ambulance dispatch.

**Request**

In general, the only thing you'll be requesting is transport by LAFD Ambulance. If you think you need something else, think about whether the Medical Net is appropriate for your traffic.

**Req By**

This will generally be the name of the doctor at your medical aid station. Introduce yourself to him or her before the race starts.

**Time Req**

Time of the request in 24-hour format.

**Time Disp**

Time the ambulance was dispatched in 24-hour format. This time will be relayed to you by net control to confirm that your traffic has been passed.

**Time Trans**

Time the runner was transported by LAFD in 24-hour format.

**Destination**

Hospital or other destination of the ambulance. Try to get this information from the ambulance crew. Net Control will also attempt to copy it from the LAFD dispatch frequency. This information will be needed in Family Reunion.

**Notes** Any other pertinent information.

**Emergency Report Protocol**

When a medical emergency occurs, shadow your doctor.

He or she is in control.

1. Complete all fields in the report block up to *Time Dispatched* before you contact Net Control.

2. Call Net Control and relay your traffic.
3. Stand by for confirmation and *Time Dispatched*
4. Record the *Time Dispatched* and notify the doctor.
5. When the ambulance transports the runner, record the *Time Transported* and *Destination*.
6. Call Net Control and relay the updated information

**LEAD/BIKE NET**

Will NOT be in operation this year and will be handling the operation of the bicycle race and the lead vehicle convoy. These two functions are being handled on the same net as the lead vehicles need to know at all times where the end of the bike race is. The bike race needs to know where the marathon is so that they can insure that the bike riders are funneled off of the course at the appropriate detour points.

**SHADOW NET**

Familiarize yourself with your assignments and get to know the other shadows and control operators. Be sure you have your access pass which will allow you to get through to the Control Center to operate or meet your shadow assignment.

- Bring access badge
- Wear your t-shirt with reasonable slacks (avoid gardening attire).
- **See your specific assignment notes for arrival times.** Everyone has various times, starting at 5:30am up to 6:00am. Please check yours.

**INFO NET**

The Info Net is used by the Group Captains to coordinate activities across multiple nets. It is run by the Command Center Group Captain, Greg Powell. It also provides a means for operators in the field to pass information and requests for information that may not be appropriate for their primary nets. For example, the Info Net is appropriate for an inquiry about lead runner position. The Medical Net is not.

**Shadow Net Assignments**

Shadow	Location
Shadow-1	Greg Powell-KD6AIS
Shadow-2	Race Director
Shadow-3	Start Line
Shadow-4	Finish Line
Shadow-5	Family Reunion
Shadow-6	Incident Command

## RACE DAY CHECK SHEET

Done	ITEM
	PACK LUNCH & DRINK FOR DAY
	FRESH BATTERY PACKS
	<b>WHIP</b> AND RUBBER DUCK ANTENNAS (Sometimes rubber duck will not make repeaters!)
	DRESSED ACCORDING TO PREDICTED WEATHER
	FOLDING CHAIR & COMFORT ITEMS PACKED
	CLIPBOARD
	PENS/PENCILS
	WRITING MATERIAL (TABLET)
	DO NOT PARK IN DRIVEWAYS
	CONSTANTLY LISTEN FOR NET CONTROL
	NO UNNECESSARY CHATTER ON THE ASSIGNED FREQUENCY
	KEEP COMMUNICATIONS SHORT & TO THE POINT
	CREDENTIALS FOR FINISH AREA
	AWARE OF PARKING REQUIREMENTS FOR YOUR ASSIGNMENT
	RADIOS, HEADPHONES/SPEAKER MIKE PACKED
	DISABLE VOX
	HAT AND SUNSCREEN PACKED
	MARATHON T-SHIRT ON
	DRESSED & READY TO REPRESENT THE ENTIRE AMATEUR RADIO COMMUNITY